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The Chair and Members of Licensing  
Committee - Group 2

Councillors Bellamy, Avis Murphy,  
Brunt, Derbyshire, Peter Innes,  
Redihough

Dear Councillor,

AGENDA SUPPLEMENT

Please see attached Appendix 13 for the agenda item(s) listed below for the meeting of the LICENSING COMMITTEE - GROUP 2 to be held on WEDNESDAY, 13 DECEMBER 2017 at 11.00 am, the agenda for which has already been published.

4. Application for variation of a premises licence by Koo Chesterfield Limited in respect of Koo, 475a Chatsworth Road, Brampton, Chesterfield, S40 3AD. (LC180) (Pages 3 - 4)

Yours sincerely,

A handwritten signature in black ink, appearing to be "B. Offiler", written over a horizontal line.

Local Government and Regulatory Law Manager and Monitoring Officer

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## **Proposed New Operating Schedule**

### General

- The occupancy will be 50% seated customers and substantial food will be available during all alcohol licensed hours.
- Sales of alcohol will be ancillary to the main use of the venue as a food establishment.

### Prevention of Crime and Disorder

- Koo's primary purpose is as an eating establishment therefore food and snacks are always readily available to customers.
- All off-sales will be supplied in sealed containers only;
- External tables will be provided with notices informing customers not to consume any drinks beyond the external dining area/curtilage of the premises;
- Drinking up time' will be allowed for customers consuming alcohol in keeping with our stated closing times.
- We operate a drugs policy and all staff will be made aware of the policy as part of their training. Any person found to be using drugs on the premises will be reported to the police and banned from the premises.
- CCTV will be in place both inside and outside the venue. Any CCTV footage or images will be retained for 30 days and will be supplied to a Police Officer or an Officer of a Responsible Authority upon request.

### Public Safety

- Drinking vessels will be collected from external tables on a regular basis.

### Prevention of Public Nuisance

- The licence holder and management shall take a proactive approach to noise control and where appropriate shall monitor sound levels inside and carry out patrols outside the premises to ensure that noise levels do not cause noise nuisance to local residents or businesses.
- We will pay appropriate regard to noise sensitive premises and the volume of music will be under the control of management and will be controlled to prevent noise nuisance to our neighbours.

- There will be signage to caution customers from making noise when leaving the premises and to leave in a considerate manner. When it is deemed necessary by management, members of staff will be assigned to the exit door at the end of business to remind customers to leave quietly, thereby respecting our neighbours.
- The licence holder will ensure that any litter in the immediate vicinity of the premises is cleared on a daily basis and as far as is practicable we will ensure that the premises and surrounding areas are tidy.

#### Protection of children from harm

- Full training is provided to staff on commencement of employment on relevant current legislation, and any system or procedures they are expected to follow in the course of their working capacity.
- Training updates will be provided at regular intervals (at least six monthly) with records detailing the training provided to be kept on the premises for a minimum of two years for production, on request, to a Constable or an authorised officer of a Responsible Authority.
- A 'Challenge 25' or (similar) Proof of Age Scheme will be operated. Anyone attempting to purchase alcohol who appears under the age of (25) years will be asked for proof of age; acceptable forms of ID being PASS Accredited card, photo driving licence or passport.
- Failure to produce satisfactory proof of age will result in a refused sale. Clear prominent and unobstructed signage of the scheme will be displayed at all public entry points and at points of sale.
- A system of recording all sales refused will be operated at all times. At least weekly, the Designated Premises Supervisor (or authorised deputy) will examine the record and compare it against the normal operating pattern for the premises, indicating any action taken in relation.
- The refusal record shall be kept on the premises for a minimum period of two years for production, on request, to a Constable or an authorised officer of a Responsible Authority.